



Your Business is Our Mission



VISION

To be a unique professional service organisation, purposeful to business & its stakeholders



MISSION

To excel & grow professionally & disseminate every required knowledge & skill to Business to achieve its goals.



MOTTO

Business First



PHILOSOPHY

Your business is our mission

About Us

After collective professional efforts of more than 4 decades, Founders have recognised a thoughtful vision about **"Business"** a **"Professional"**. And the journey of rejuvenation & redefining the relationship between **"Business"** & **"Professional"** has commenced.

"Manthan" reached to a supposition & there arise an organisation **"Bizfirst Professionals"**.

Efforts were further strengthen & "purpose" was founded for **Bizfirst**. The ideologies were set by placing **"Business"** & its **"Stakeholders"** as pivotal for the purpose & as a guidance for every future effort of **Bizfirst** & its team.

This is the humble beginning of **"Bizfirst Professionals"** to provide meaningful contribution towards the vision & mission of each **"business"** & its **"stakeholders"** who trusted us with their goals.

Gamut of professional services were rolled out after keeping in mind the realization & objective of providing positive thoughts & energy to each and every "business" & its "stakeholder". Team was energized, strengthen & imbibed with professionalism & equipped with advance tools & techniques.

Together we pledge to accomplish goals & make a meaningful positive professional ecosystem for generations to follow.



Biz Service Philosophy

Bizfirst motto "**Business First**" obligates to provide "**Priority experience**" to every business. Every service delivery of **Bizfirst** is **structured & planned keeping in mind smallest to small need of the Business**.

Bizfirst founders, staff & associates are committed to keep **Business as their 1st priority & only objective while performing their roles**.

Bizfirst has **complete range of professional services** required by every business & its contributing to the efforts of India Inc to create a **Compliant society**.

Bizfirst has trained its Team to ensure **professional & efficient delivery of desired services** to Businessman / Entrepreneur / Promoters / Directors & all stakeholders.

Bizfirst has **carefully crafted 5 business segments & provides 360 degree professional experience** to business & its stakeholders.

Bizfirst efficiently **delivers across all scales & therefore affordable** to every business. **Bizfirst** contributes to your efforts of "**making your business propagation competitive without compromising the quality & service delivery**."

Bizfirst has a **robust pan India & overseas network** with an **ability to deliver "anywhere""anytime"**.

Bizfirst recognizes & perfectly understands changing business dimensions & demanding situations today's business needs & has sufficient **flexibility to deliver on site, off shore, work from home (WFH) & through traditional brick & mortal model**. With Bizfirst now it becomes very easy for you, to **recognize, identify** essentials & goals, **realize** dreams & growth potentials & **strategize** strengths, channelize efforts, improve on shortcomings & **implement** plans and **create "win-win" situation for everyone**.

Every business emerges from concept & thought & functions through strategies. Business entrepreneurs/owners & managers visualize strategize & Bizfirst professionally supports to convert your vision into reality. Bizfirst also takes care of succession planning & social needs of business owners

STRATEGY FOR

- Selecting right type of entity
- Selection of suitable location
- Funding- capital & loan
- Ownership Structure
- Beneficial ownership Interest structure
- Management Structure
- Direct & Indirect Taxes
- Banking & Treasury Management
- Supply Chain management
- Related Party Transactions, Inter Company Transactions & Funding, Conflict of interests
- Remuneration & Distribution of profits
- ESOPs & employee benefits
- Succession & Investment
- CSR & philanthropic

Business formation & setup - India & global

Protection of IPR - Trade Mark, Trade Name, Logo, copyright, patent registrations

Business Registrations - Shop Act, Udyam Registration, factories Act, IEC, Start - up

MIDC approvals & clearances

Labour & HR laws registrations, approvals & permissions

Pollution & Environmental registrations, approvals & permissions

Economic Law Registration - IT - PAN, TAN, GST, professional Tax

FEMA Registrations

Distributors, Suppliers, customers validation & registration

Exit & closure

Structuring

Every business looks forward to build a strong structure for its survival & sustainability in this competitive & challenging world. Bizfirst supports you to create strong & sustainable but flexible structure for your business. **Also, to support your growth story** Bizfirst provides **professional services for re-engineering, re-organization & collaborations.**

- Business organization & re-organization
- Restructuring & Re engineering
- Entity conversions & re-conversions
- Joint ventures
- Foreign Collaborations & tie ups
- Stakeholders relationship structuring
- Listing & de-listing of equity/debt
- Business Solvency Advisory
- Valuation & Biz Modelling advisory

Compliance & Regulatory

Ease of doing business theory has casted huge responsibility on Businesses to ensure stricter regulatory process compliance. Self-compliance regime expects every business to be compliant & transparent. **Bizfirst** takes cares of regulatory compliance & disclosure requirements for your business & provides you a great comfort to concentrate on your business goal.

Compliance advisory & services

- Company Law
- LLP Law
- FEMA
- SEBI Laws & regulations
- Insolvency laws
- Corporate laws
- Business laws
- Financial laws
- Accounting & Taxation
- Economic laws
- Labour & HR laws
- IPR laws
- IEPF

Litigation & dispute Management

Mediation & dispute settlement

Corporate & business law Compliance management system

- Setup & implementation
- Monitoring
- Review & reporting

Compliance Health check up

Governance

Governance is the foundation & heart of any business. Best governance practices takes businesses to greater heights. Thinking about governance & practicing governance needs a bridge to cross. Bizfirst helps business to build & cross governance bridge & make your business stronger, ethical & responsible. We want you to be an **undisputable governance icon in your domain.**

- Corporate & Business policy designing & implementation.
- Policy review & reporting
- Risk analysis & its management
- Related party transactions & conflict of interest management.
- Creation & Management of safe harbors for directors & promoters.
- Investors Management & Protection.
- Minority interest protection
- Creation of POSH policy & implementation

Transaction Advisory

Corporate & commercial transactions are integral part of business. Every small to big transaction needs careful structuring, designing action plan & execution. Bizfirst carefully takes care of all your corporate & commercial plans & transactions & ensures desired end results.

- M & A
- Takeovers & acquisitions
- Strategic Investments
- Fund raising advisory - Share Issue, Securities Issue, Transfers
- Cross border transactions
- Forex transactions
- ESOP's & Sweat equity
- Managerial Remuneration
- Stakeholders related transactions
- Capital repayment transactions
- Acquisition, disposal & transfer of business / Ownership / Management / Assets / Stake
- Swap Transactions
- Financial Transactions
- Agreement & Contracts
- Negotiations
- Business Advisory

Our Founders

Makarand Lele

Founder Partner

- FCS & LLB
- Business Consultant
- Vice President – National Advisory Council of
- SME Chamber of India
- Member – MCCIA Corporate Law Committee
- Govt Nominee – Institute of Cost Accountants
- President – Institute of Company Secretaries (2018)
- Secretary – CSIA (2018-19)



Core Consulting Areas

- Advising to Businesses, listed entities, Startup's, SMEs about structuring, strategy, setting up, funding, solvency, governance, listing, compliances & succession
- MCA empaneled Mediator & Conciliator
- Corporate Law Trainer
- Blogger
- Yoga disciple

☎ +91 98223 94381

✉ makarand.lele@bizfirstpro.com

🌐 <http://www.linkedin.com/in/csmakarandlele>

Our Founders

Shamalee Vaze

Executive Partner

- Fellow Company Secretary (FCS)
- Law Graduate (LLB)
- Business Consultant having experience of more than 12 years
- Certified POSH Consultant



Core Consulting Areas

- Advisory & execution support in company law, FEMA, LLP, SEBI, POSH Law
- Drafting & structuring
- Transaction advisory
- Business Registration
- Compliance
- Policy designing & implementation

☎ +91 94204 83343

✉ shamalee.vaze@bizfirstpro.com

🌐 <http://linkedin.com/in/shamleevaze>

Our Team



Madhur Sharma (Associate)

Company Secretary (Executive Level)

Law Graduate (LLB)

Commerce Graduate (B.Com)

Having executive experience of more than 3 years.

✉ : madhur.sharma@bizfirstpro.com



Nikhat Shaikh (Team Leader)

Associate Company Secretary (ACS)

Master of Commerce (M.COM - Advanced Cost Accounting & Cost Systems)

having executive experience of more than 1 year.

✉ : nikhat.shaikh@bizfirstpro.com



Pallavi Thatte (Senior Associate)

Master of Law (LLM- Constitution & Administrative Laws)

Diploma in Cyber Law & International E-commerce Law

having 6 years experience in contract drafting & management & litigation

legal@bizfirstpro.com



Biz Service Narratives

Bizfirst is committed to deliver professional services in the domain of corporate, commercial & economic laws to "businesses" & "its stakeholders". The **Bizfirst** Service Narratives are:

- All registrations, approvals, permissions, licenses
- Event base & periodical compliance management - for Business entity & stakeholders
- Drafting & vetting services
- Opinion services
- Structuring & Restructuring
- Expert Analysis services
- Interpretation services
- Planning & execution
- Monitoring, evaluating & reporting of system & process
- Review & reporting on event/ transaction/ system
- Consulting & Advisory
- Representations & Appearance - NCLT, Judicial, non-judicial authorities, authorities, departments & ministries, registration offices, forums
- Adjudication & compounding of fines & penalties
- Inspection & investigation, Advisory & representations
- Training, Skill development & knowledge enhancement
- **Pro- bono* services for specified NOG & social organisations (*conditions apply)

Bizfirst The "bizSavior"

Bizfirst is established with the object of providing professional facilitation to business & its stakeholders. Concept of business is very wide, multi-dimensional & ranges from small proprietary to large industrial house, from proprietor to independent director & so on.

Everyone looks forward to a specialized service delivery & due care & protection from all corporate & commercial hazards. In order to cater to the needs of every business & businessmen Bizfirst has identified a noble concept of "**BizSavior**". The concept was further nurtured by carefully crafting needs of every business segment and every businessmen.

Bizfirst humbly but proudly believes that "**BizSavior**" is a Professional drive for all those who are in Business & are looking for protection, support & guidance.

"BizSavior" looks forward to serve & support :

- Directors-Executive, Non-executive, Independent, Professional
- Women Directors
- Stakeholders Directors
- LLP Designated Partners/ Partners
- Promoters & stakeholders
- Investors
- Contributors
- Suppliers & customers
- Non-residents, PIO, OCI
- Foreign Nationals
- Philanthropist & Donners
- CSR implementers & pursuers
- One Person Company - professionals, artists, self-employed
- Partnership Firms & joint ventures
- Limited Liability Partnerships
- Company - private, public, guarantee
- Listed Companies
- Start-ups - registered & unregistered
- MSME- registered & unregistered
- NGO- Section 8 companies
- Joint Ventures
- Foreign Collaborations
- Subsidiary / Wholly Owned Subsidiary
- Bodies Corporates
- Overseas Direct Investment Entities (ODI)
- Foreign Companies & entities
- Branch & Liaison offices
- Defunct & defaulting companies
- Association, Club, Societies, Trusts
- Small Help Groups
- Producer Companies & Farmers Organizations
- NBFC & Core Investment companies
- Nidhi companies
- Micro Finance Companies
- Stressed Directors (subjected by legal actions)

We value & Respect

- Confidentiality & secrecy of information & data
- Environment & efforts to reduce carbon footprints
- Conservation of resources & natural capital
- Women at workplace
- Governance & Compliances
- Intellectual rights
- Indian legal & tax structure

Contact Us

Bizfirst Professional LLP

1st Floor, Dnyansudha Apts, 77 Vijaynagar Colony,
2147 Sadashiv Peth, Pune - 411030 MH, India

Speak : 020 24324288 / 29528842 **Whatapp** : +91 9175904288

Write to : bizconnect@bizfirstpro.com

Visit us : www.bizfirstpro.com

Follow us on :



<https://www.facebook.com/bizfirstpro/>



<https://www.linkedin.com/company/bizfirst-professionals/>

